

APMP UK Conference | 19-20 October 2016

Delegate Conference Overview

Conference Location: Wokefield Park Conference Centre
Goodboys Lane, Mortimer, Reading, Berkshire, RG7 3AE

Public Transport: If using public transport, please click the “**Important Info – Read Me**” button on [this page](#).

On Arrival for Conference & Accommodation: You will arrive at the roundabout shown on the bottom **left** of [this map](#). Turn left at that roundabout towards Number 3. Free parking is available in the area marked Number 14. Off loading can be done at the entrance which is closest point to the exhibitor hall, “The Street”.

Once parked, walk to the conference centre (Number 3) for accommodation check in and attending conference.

Bedrooms are located in both the conference centre building and Old Mansion 200m away.

On arrival, tables of up to 10 people can be booked (à la carte dining) in The Maple Restaurant (reservation required). Alternatively, in the Executive Centre, the “Steak, Bake & Grill” offers a buffet service and bar food can be ordered in the Executive Bar.

18th October, Training Day: The [18th October Training Schedule](#) provides times and locations for the seven APMP courses being held. Two now fully booked.

Conference Welcome Reception – evening of 18th October: UK CEO Richard Bannon is holding a Welcome Reception in the exhibitor area of the Conference Centre on 18th October between 19:00 and 20:30. Light refreshments will be available. This invitation is extended to all delegates and if you will attend, please [RSVP](#) before **14th October** to assist with planning.

Conference Registration 19th & 20th October: Registration is in the Conference Centre and opens at 08:00 on the mornings of 19th & 20th. You will be registered, given a name badge and conference bag which contains several items including the conference brochure which includes the full [conference schedule](#) and [floorplans](#).

Name Badges: These must be worn throughout and request badges are returned after the event for re-use.

Start Times: Day One, 19th October: 08:45 start for people attending for the first time with a ‘First Time Delegates’ welcome”.

Room Name: Canary 1 & 2

Speaker sessions start at 09:00 for all delegates in the main Executive Suite hall.

Day Two, 20th October: 08:45 start for people attending for the first time with a “First Time Delegates’ Welcome”.

Room Name: Canary 1 & 2

Day Two 09:00 speaker sessions start for all delegates.

End Times Day One: 17:15 | Day Two: 17:15

Cloak Room / Storage: Storage for suitcases and coats is located in the [luggage store](#) near the Executive Suite. No responsibility accepted by APMP for any items.

WiFi: The hotel offers complimentary WiFi. Three Wi-Fi codes available are: MAVE171016 2MAVE171016 & 3MAVE171016

Speaker Sessions We do not ask which sessions you wish to attend over the two days - you are free to decide at any time. Should you want to plan ahead, the schedules for [Day 1](#), [Day 2](#) and [speaker profiles](#) give full details to do this.

APMP UK App: Operating across all platforms, this is free and can be downloaded by searching "APMP UK" in your app store. In addition to conference information, the app includes APMP UK news and events year-round.

Feedback: It takes just a minute to fill in the feedback forms after the sessions you attend. We can only know what you enjoy most and how we can continue improving if you tell us!

For your opinions on the conference generally, we ask you to complete our hardcopy form or use the online form on our website.

Black Tie Awards Dinner: Pre-dinner drinks will be served at 7pm outside The Maple Room in the Mansion House (number 24 on [map](#)). Awards Dinner starts at 7:30pm.

There is an outdoor walk of approx 200m between the Conference Centre and Mansion House including a gravel section.

The [Awards Dinner](#) is renowned for being relaxed and enjoyable with ample opportunity to meet other guests. This is particularly valuable for those attending on their own as the tables are assigned to mix up groups so you get to meet and socialise with people from other organisations. Companies however may wish to sit together as a team. Please advise tables of ten where applicable. It is not too late to [book](#) if you haven't done so already.

Accommodation: A few rooms remain available at [Wokefield Park](#). There are also [alternative hotels](#) nearby.

Attending the conference alone: A number of delegates are attending the event alone.

The Sky Lounge is a great meeting point for striking up conversation and networking.

Suggested Dress Code: Training Day 18th Oct: Business Casual
Welcome Reception 18th October: Business
Main Conference: 19th-20th October: Business
Awards Dinner: Black Tie

Exhibitors: This year we have a broad and interesting range of exhibitors. This annual event is an excellent opportunity to see in one place what is being offered in

the market and now available to the bidding and proposal industry. See products and services at your leisure and on your terms. There is a good chance you will see what your peers are using.

The conference website contains an overview of [products and services](#).

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